**POSTGRADUATE RESEARCH DEGREE REPORT**

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| **Document Owner:** Student Learning & Academic Registry  **Version number: 2.0**  **Effective date:** September 2024 (Academic Year 2024-25)  **Date of next review:** July 2025  *This document is part of the University Quality Framework, which governs the University’s academic provision.* |

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**Academic Board**

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| **POSTGRADUATE RESEARCH DEGREE REPORT** |

The Continuous Monitoring & Enhancement of Research Degree provision provides an opportunity to reflect on and evaluate the effectiveness of the University’s Research Degree provision. It allows the University to consider ways to enhance the research degree offering and provides an effective mechanism for identifying areas of opportunity and also areas of potential risk.

In completing this form, please use and make reference to the following sources of evidence:

* Annual Review Process
* Student data from SITS / e-Vision
* PRES Outcomes
* PgR activities, including seminar series, training and the PgR Forum

Views of students should be incorporated, as appropriate, into each section of the response.

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| **Academic Year:** |  |

|  |  |
| --- | --- |
| **Form Completed By:** |  |
| **Date:** |  |

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| --- | --- |
| **Total Number of MPhil/PhD Students by School:** |  |

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| **Section 1 – Research Environment** |

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| Please evaluate the strengths and weaknesses of the University’s (Physical and Intellectual) research environment for PgR students. Please comment on areas such as:   * The size of the PgR community and plans for future developments. * The integration of research students into the broader research community (both within Schools and the University as a whole). * The quality of, and student access to, resources which form part of the research environment and affect the student experience e.g., IT, laboratories, library etc. * The student experience more broadly and opportunities for interaction with other research students.   Also please discuss any changes to the research environment that have taken place in the previous year and their impact and summarise any proposed changes for the next academic year. |
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| **Section 2 – Selection, Admission and Induction of Students** |

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| Please comment on and consider the following:   * Effectiveness of the University’s admission processes and procedures. * Effectiveness of University and School Induction procedures * Any known obstacles to growth and future recruitment |
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| **Section 3 – Supervision** |

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| Please comment on and consider the following:   * Supervisor workloads and indicators of the effectiveness of team supervisory arrangements. * University and School support, training and guidance for supervisors. * The effectiveness of student supervisor meetings; whether meetings have been taking place in line with University policy; is there documented evidence of these meetings. |
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| **Section 4 – Progress and Review Arrangements** |

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| Please comment on and consider the following:   * The effectiveness of policies and procedures for the management of progress and review arrangements including student-supervisor meetings and Progress Reviews. * Any action taken as a result of instances where progress was deemed to be unsatisfactory. |
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| **Section 5 – Student Feedback and Representation** |

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| Please comment on and consider the following:   * Student feedback mechanisms that are in place and their effectiveness. * Any matters or good practice arising from student surveys and/or forums. * Student representation at research committees. |
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| **Section 6 – Completions** |

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| Please comment on and consider the following:   * Submission rates. * The number of completions and comparison to previous year(s). |
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| **Section 7 – Student Development Opportunities** |

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| Please comment on and consider the following:   * Researcher Development Programme and other development opportunities available for students. |
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| **Section 8 – Supervisor Development Opportunities** |

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| Please comment on and consider the following:   * Development opportunities for supervisors and other members of research active staff. |
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| **Section 9 – Summary of Matters Highlighted by this Annual Reporting** |

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| Please summarise the overall top 3 successes highlighted through this monitoring and enhancement process. |
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| **Section 10 – Action Plan** |

Please append the action plan from last year’s form with the progress column completed. If any actions have not yet been completed please transfer them to this year’s action plan.

**ACTION PLAN RELATING TO RESEARCH DEGREE PROVISION IN 2023/24**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No**. | **Action**  Please state clearly the action required.**[[1]](#footnote-2)** | **Section No**.  Where in the form was this raised. | **Indicator of Success**  How will REO assess whether the action has been successful. | **By Whom**  Who will carry out the action. | **By When**  Please give an estimated month/year. | **Progress**  Please complete through the year as progress is made. |
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| **Section 11 - Data** |

**Student Numbers as 31/07/2024**

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| --- | --- | --- | --- | --- |
| **Student Numbers** | **MPhil** | **PhD** | **PhD by CW** | **Total** |
| Enrolled |  |  |  |  |
| Students whose registration has been interrupted |  |  |  |  |

**Student Population as 31/07/2024**

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| --- | --- | --- | --- | --- |
| **Student Numbers** | **MPhil** | **PhD** | **PhD by CW** | **Total** |
| Number of UK Students |  |  |  |  |
| Number of International Students |  |  |  |  |
| Number of Part Time Students |  |  |  |  |
| Number of Full Time Students |  |  |  |  |

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| **Completion Rates**  Please comment on the average time taken to reach the completion stage from registration |
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**Withdrawals (from 01/08/2023 to 31/07/2024)**

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| --- | --- | --- | --- | --- |
| **Student Numbers** | **MPhil** | **PhD** | **PhD by CW** | **Total** |
| Withdrawals |  |  |  |  |

**Student Completions (from 01/08/2023 to 31/07/2024)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Completions** | **MPhil** | **PhD** | **PhD by CW** | **Total** |
| Number of completions |  |  |  |  |

**Student Numbers 2023/24 and Preceding Years**

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| --- | --- | --- | --- | --- |
| **Number of Students** (as at 31 July) | | | | |
| **Academic Year** | **MPhil** | **Direct PhD** | **PhD by CW** | **Total** |
| 2019/2020 |  |  |  |  |
| 2020/2021 |  |  |  |  |
| 2021/2022 |  |  |  |  |
| 2022/2023 |  |  |  |  |
| 2023/2024 |  |  |  |  |

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| **Number of Conferments** (as at 31 July) | | | | |
| **Academic Year** | **MPhil** | **Direct PhD** | **PhD by CW** | **Total** |
| 2019/2020 |  |  |  |  |
| 2020/2021 |  |  |  |  |
| 2021/2022 |  |  |  |  |
| 2022/2023 |  |  |  |  |
| 2023/2024 |  |  |  |  |

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| --- | --- | --- | --- | --- |
| **Number of Withdrawals** (as at 31 July) | | | | |
| **Academic Year** | **MPhil** | **Direct PhD** | **PhD by CW** | **Total** |
| 2019/2020 |  |  |  |  |
| 2020/2021 |  |  |  |  |
| 2021/2022 |  |  |  |  |
| 2022/2023 |  |  |  |  |
| 2023/2024 |  |  |  |  |

1. Please note if this has been rolled over from the previous academic year and/or when the action was originally originated. [↑](#footnote-ref-2)